

Insurance English Course

The professional working in Insurance today understands the importance of precise and clear language. This course has been specifically designed to meet the insurance language and communication needs in a demanding profession. The course is particularly focussed on practical elements, enabling you to practice Insurance English terms in authentic contexts and we encourage you to choose your specific emphasis and content to concentrate on.

Who is this course for?

Anyone who is currently working in the Insurance sector - from actuarial analysts and managers, account executives and managers to brokers and auditors.

What are the course requirements?

We ask that you complete a short Needs Analysis. We may also ask for an online video assessment (eg. Skype) to establish your motivations and goals and to ascertain your level of English (B2 Upper Intermediate or above is ideal).

How long can I take this course for?

The course is as flexible as you need it to be. You can take it for as little as 1 week or for several months. Classes begin on the first Monday of any month and you can choose a time that is convenient to you - a morning class (9.15-12.30) or an afternoon class (12.40-16.35), or a combination of both.

What topics are covered in this course?

Insurance terminology in context

- Using specific and specialised terminology
- Key industry language and terms
- Describing market trends and trends in the insurance sector
- Using numbers and words for clarity
- Formal English; speaking and writing

Effective Writing

- Style and tone
- Writing emails
- Writing reports
- Writing a review
- Proofing, editing and self-correction

The aim of the course is to increase your awareness and use of English Insurance terminology so that your improved accuracy places you at the top of your profession. Your confidence will be considerably improved in a range of professional situations – face to face, by telephone or email. The special attention you will receive focuses on writing clear, concise and successful documentation.